

	Abbotsford Police Department Policy and Procedure	
	Administration	Administration
	I.A.040	Policy, Procedures and Directives

POLICY

- (1) AbbyPD will develop Policy and create Policy Documents which are:
 - (a) consistent with all relevant statutes, case law, and British Columbia Provincial Policing Standards; and
 - (b) accessible by all AbbyPD employees.
- (2) The process of establishing, amending, or reviewing the Policies and Procedures of AbbyPD considers whether:
 - (a) the Policy or Procedure promotes equitable and impartial service delivery and public trust and confidence in AbbyPD; and
 - (b) whether individuals or groups may be disproportionately impacted by the Policy or Procedure (e.g., Gender-Based Analysis Plus).
- (3) Either AbbyPD or the Board may propose a new Policy, revisions to existing Policy, or that a Policy be repealed.
- (4) AbbyPD employees must comply with all Policy Documents as they apply to the employee's role at AbbyPD. Non-compliance may lead to remedial action and/or discipline, up to and including termination of employment.
- (5) New, revised and repealed Policy must be approved by the Board; except that the AbbyPD may make housekeeping changes to an existing Policy (for example formatting changes, grammar changes, reference changes) that do not change the intent of the Policy, provided such changes are reported to the Board as soon as practicable, and unless the Board objects such changes will be deemed to be approved by the Board and will be filed with Police Services.
- (6) The Chief Constable or their delegate is authorized to issue, revise, and repeal Procedures.

- (7) All new, revised or repealed Policy Documents will be filed with the Policing and Security Branch.
- (8) In urgent situations where following current Policy would negatively impact the safety of AbbyPD personnel or the public, or the effective operation or administration of AbbyPD, the Chief Constable or their delegate, may issue a Directive authorizing temporary departure from existing Policy, and will, as soon as practicable, inform the Board of such Directive, and the Board will urgently consider whether changes to existing Policy are required. During the time a Directive exists under this section, it will be treated by AbbyPD and the Board as a change to Policy until the Board can consider the matter. Unless directed otherwise by the Board, the timing of the related Policy revision is at the discretion of the DCC-Admin and may vary depending on the nature of the required changes (e.g. importance and priority relative to other planned Policy revisions).
- (9) At the discretion of the Chief Constable or their delegate, selected Policy Documents (with or without the Procedures component, if applicable) will be made available to the public on the AbbyPD website. Posted Policy Documents will be redacted as necessary to safeguard information which, if made public, may pose a risk to public safety, to the safety of AbbyPD personnel, or to the integrity of police investigations or operations.
- (10) The Board reserves the right to:
- (a) review and approve Procedures, Directives and other direction provided to personnel; and
 - (b) require that such direction be filed with Police Services.
- (11) The Chief Constable will determine whether a new, revised or repealed Procedure or Directive will be brought to the attention of the Board, subject to the discretion of the Board to request a copy of any Procedure or Directive.

Approved by the Police Board on February 19, 2025.